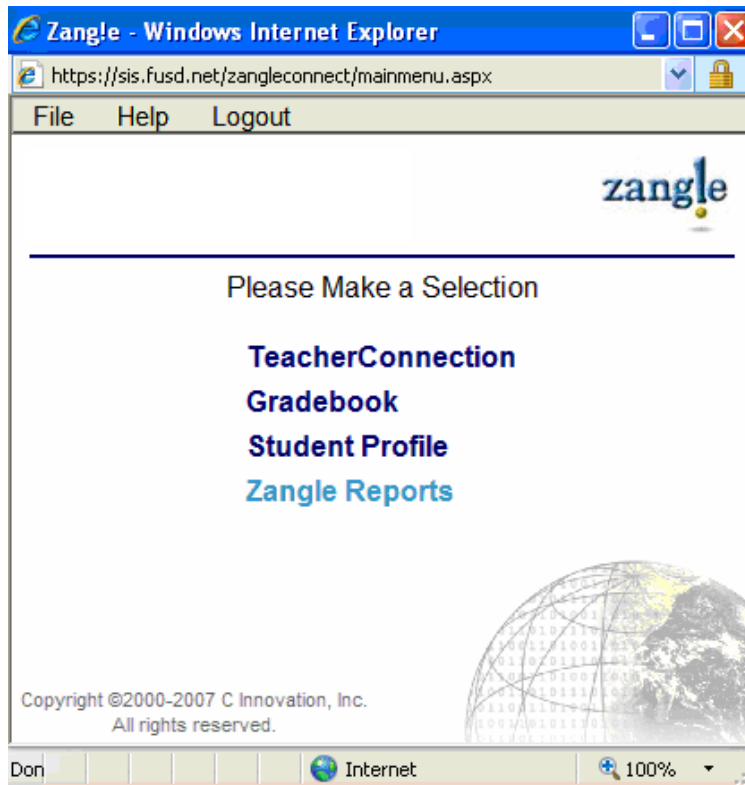
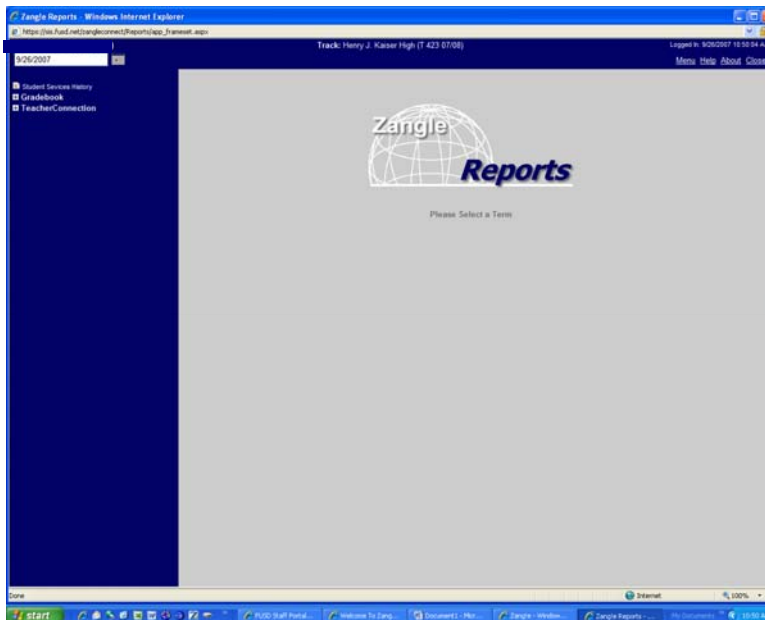


## View Marks and/or Comments

1. Log onto Zangle as you would to input your attendance.
2. Click on **Zangle Reports**

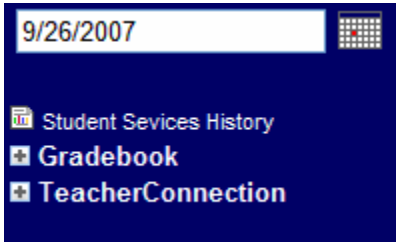


After clicking on Zangle Reports the following screen will appear

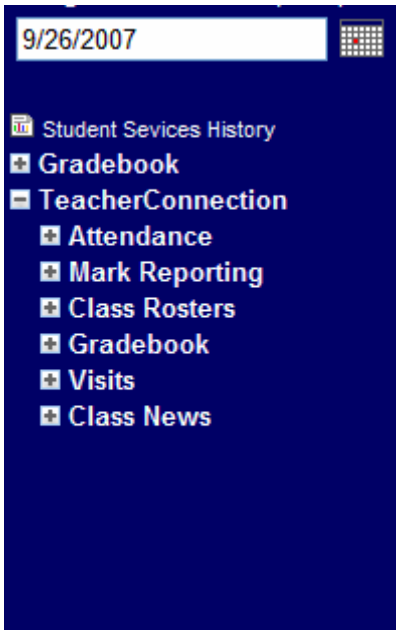


View Marks and/or Comments

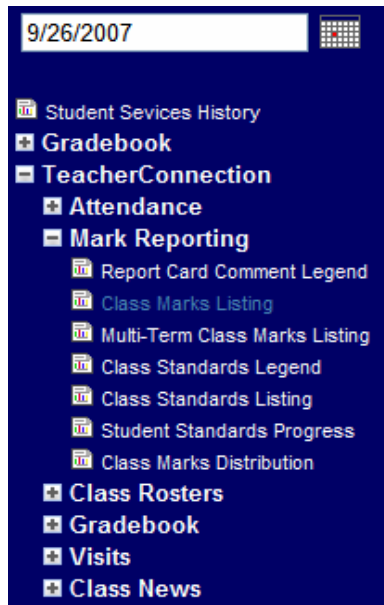
On the Left hand side of the screen is a menu that looks like the one below. Click on **“Teacher Connection”**



3. The following list will now appear. Click on **“Mark Reporting”**.

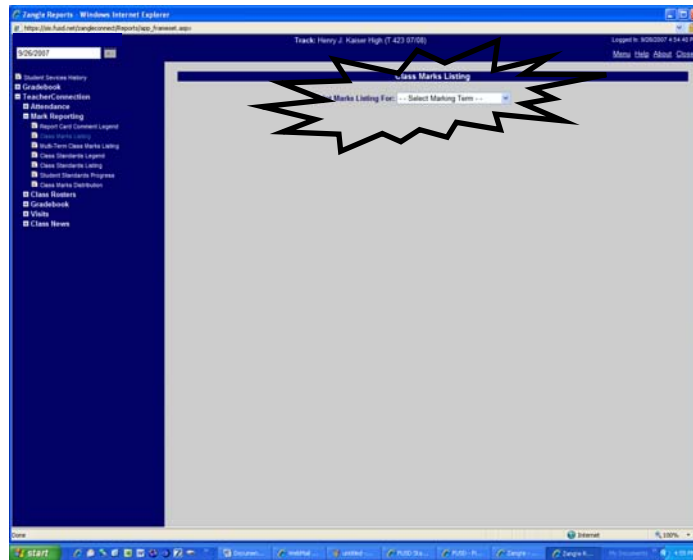


4. Then click on **“Class Marks Listing”**

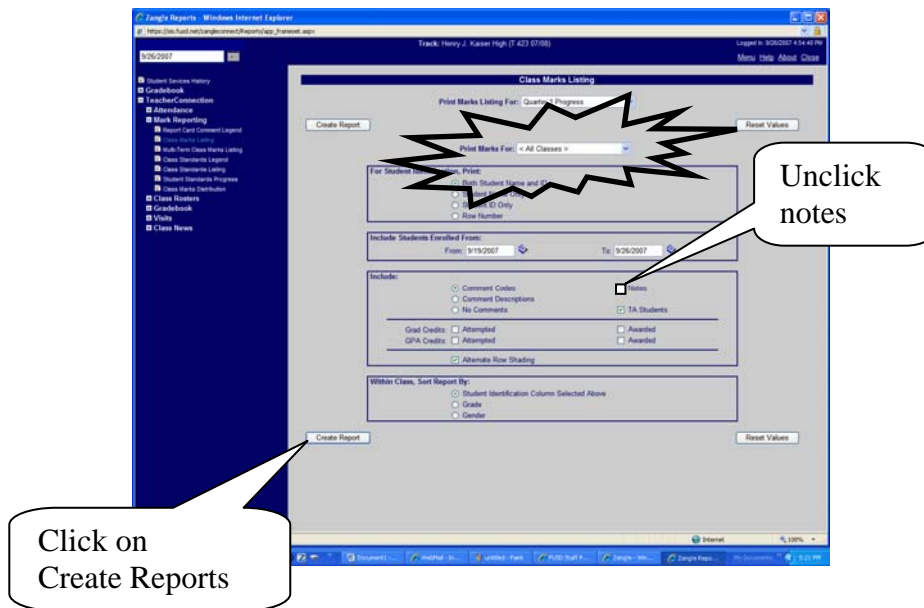


## View Marks and/or Comments

5. The following screen will appear. Select the appropriate “**Marking Term**”



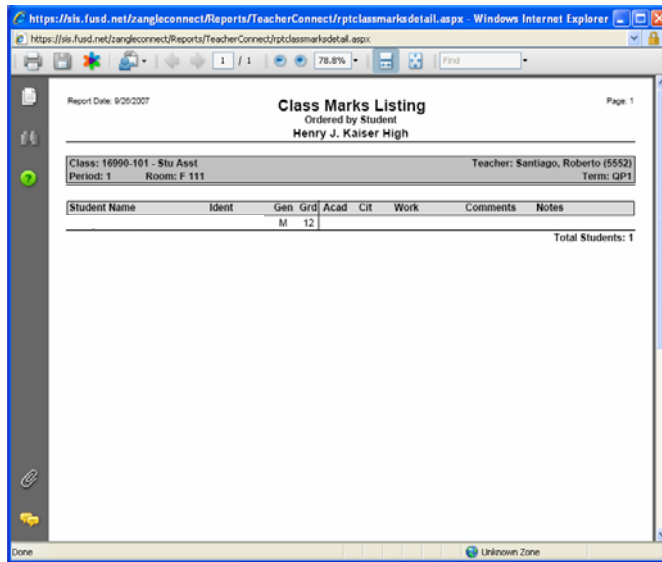
6. This screen will now appear, unlick “notes” before clicking on “**create reports**”



Note: You may choose to select a period to preview or print instead of all your classes. This can be done by selecting one of your periods in the “*Print Marks For.*” You need to make this selection if you so choose to before you click on “create reports.” Remember this is optional.

## View Marks and/or Comments

7. The reports for each class will open in another screen



You may print or preview your class marks/grades at this point.